



Item 5: EFFAT FINANCIAL REPORT for the years 2014-2018

1. Budget management principles

Based on decisions made by its governing bodies, EFFAT has always been guided by the following principles:

- All membership fees must be paid by 1 April at the latest in any given year (Article 12(1) of the EFFAT Constitution); any exemptions must be agreed with the Secretariat and the Executive Committee;
- All structural expenditure (costs related to the Secretariat) must be covered by income from members' contributions and not by third party funds;
- Membership fees are to be increased each year, based on the development of membership numbers and costs, to ensure that the Secretariat's ongoing work and activities can continue at least at the same level;
- Financial management shall be checked regularly by the internal audit committee and by external company auditors.

The external social secretariat SODALIS takes care of managing and paying salaries, taxes and social security contributions. The external accountancy firm ChrisCoFis SPRL handles accounting, and external company Willy Gillisjans is responsible for full auditing.

2. Financial development 2014-2018

Over the past few years, the Secretariat has once more made an effort to spend as little as possible. Annex 1 gives details of income and expenditure and the balance sheet for the most recent reporting period.

Ordinary structural expenditure remained within the limits of the budget decided upon by the Executive Committee and was covered by income, allowing a balanced ordinary result to be posted for every year. The most important investment during this period was the acquisition of a new office in 2017 which was fully financed by EFFAT's equity capital as EFFAT and its ASBL owning and administrating our property could sell its old offices in Rue Fosse aux Loups for a good price.

No extraordinary expenses arose in connection with checking and settling EU projects.

3. EFFAT Solidarity Fund

The Solidarity Fund was set up to enable our member organisations from Central, Eastern and South-Eastern Europe (the European countries of the former East Block), in particular, to take part in our committees and events. This means that EFFAT covers their costs of travel and accommodation, interpretation. The Solidarity Fund is financed from EFFAT's normal budget. No special contributions are or have been charged.





4. **Subsidies**

Over the past few years, we have been granted financial support from the European Commission's budget for 10 different projects. This support has been used to fund meetings, seminars, studies, brochures, webpages, and so on.

Provisions were made for project costs that might not be reimbursed by the Commission through equivalent annual provisions for the project budgets granted by the Commission. These provisions are liquidated after five years if they are not used.

5. **Auditing**

All annual financial statements were checked and approved by external audit company Willy Gillisjans.

The internal EFFAT audit committee (of which our colleagues Dirk Van der Plancken, Steen Karlsen and Denise Cordemans are members), elected by the 4th Congress, has checked the annual financial statements, based on reports by the external company auditor, and reported back to the Executive Committee.

The Secretariat would like to thank the auditors for their very helpful work.

6. **Resolution**

The 5th Congress adopts the financial report and discharges the General Secretary.



STATE OF INCOME AND EXPENDITURE EFFAT 2014 - 2018

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018
	EURO	EURO	EURO	EURO	EURO
<u>INCOME</u>					
Subscriptions	1,309,628	1,400,354	1,438,894	1,403,912	1,541,422
Intrests	12,591	7,857	5,132	1,726	718
ETLC	34,000	34,000	34,000	34,000	34,000
Provision retraction EC	104,015	82,926	70,527	104,115	61,989
Provision retraction congress	120,000	0	0		0
Retraction provision fees past year	0	0	12,581	5,994	18,699
Other operating income	76,224	55,985	34,032	55,473	35,753
Other operating income / EC	218,767	179,187	90,141	0	73,867
Total	1,875,225	1,760,308	1,685,308	1,605,220	1,766,450
<u>CHARGES</u>					
Personnel Costs	1,088,964	1,047,583	1,105,757	1,073,892	1,147,433
Costs of Activity	444,918	401,704	188,991	220,837	343,699
Office expenses	181,118	181,859	164,142	220,150	205,994
Total	1,715,000	1,631,146	1,458,891	1,514,879	1,697,126
TOTAL RESULT	160,225	129,162	226,417	90,341	69,324
Extraordinary income				500,000	0
Extraordinary charges	-100,000	-100,000	-200,000	-35,969	-1,340
Solidarity Fund	-60,000	-29,000	-26,417	-30,000	-30,000
TOTAL RESULT	225	162	0	524,372	37,984

BALANCE SHEET EFFAT 2014 - 2018

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018
	EURO	EURO	EURO	EURO	EURO
<u>ASSETS</u>					
Intangible assets	2,149	2,025	1,900	1,776	1,652
Tangible assets	30,204	26,010	23,036	186,585	177,200
Financial assets	1,128	1,128	1,128	0	0
Debtors	237,042	270,895	201,854	1,518,728	898,305
EFFAT account	1,711,769	1,783,062	1,952,047	1,143,939	1,354,820
Cash	1,934	2,405	1,748	1,553	602
Deferred charges and accrued income	489,674	180,628	131,078	553,624	458,618
TOTAL	2,473,900	2,266,153	2,312,791	3,406,205	2,891,197
<u>LIABILITIES</u>					
Accumulated benefit / loss (+/-)	839,682	839,907	840,069	840,069	1,364,441
Provision for liabilities and charges	669,820	740,101	913,217	455,221	559,004
Amounts payable within 1 year	964,173	685,932	559,505	1,586,543	925,768
Accuerd charges	0	51	0	0	4,000
Benefit	225	162	0	524,372	37,984
TOTAL	2,473,900	2,266,153	2,312,791	3,406,205	2,891,197